

SECRET

(When Filled In)

109301

DATE PREPARED

15 September 1964

REQUEST FOR PERSONNEL ACTION								DATE PREPARED				
1. SERIAL NUMBER		2. NAME (Last-First-Middle)						15 September 1964				
025798		WILCOTT, James Bernard, Jr.										
3. NATURE OF PERSONNEL ACTION								4. EFFECTIVE DATE REQUESTED				
Reassignment & Transfer to Vouchered Funds								MONTH	DAY	YEAR		
6. FUNDS		V TO V	V TO CF	7. COST CENTER NO. CHARGEABLE		8. LEGAL AUTHORITY (Completed by Office of Personnel)						
		X CF TO V	CF TO CF	5277-0003								
9. ORGANIZATIONAL DESIGNATIONS								10. LOCATION OF OFFICIAL STATION				
DDS OFFICE OF FINANCE Confidential Funds Division Compensation and Tax Accounts Branch Contract Agents Accounts Section								Washington, D. C.				
11. POSITION TITLE								12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION		
Finance Assistant								470		SF		
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)				15. OCCUPATIONAL SERIES				16. GRADE AND STEP		17. SALARY OR RATE		
GS				0510.16				7/4		6650.		
18. REMARKS <i>(3-3)</i> From: FE(Tokyo)												
Date 21 SEP 1964												
CONCUR: Security approval has been granted for the use of funds by this request <i>McDonnell</i> FE/Personnel Chief, Personnel Security Division												
18A. SIGNATURE OF REQUESTING OFFICIAL				DATE SIGNED		18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER				DATE SIGNED		
Acting Chief, C&T Division						Adm. Officer-O/Finance						
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL												
19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING		22. STATION CODE	23. INTEGEE CODE	24. HQDTRS CODE	25. DATE OF BIRTH		26. DATE OF GRADE		27. DATE OF LEI	
		NUMERIC	ALPHABETIC				MO.	DA.	YR.	MO.	DA.	YR.
28. RTE EXPIRES	29. SPECIAL REFERENCE	30. RETIREMENT DATA		31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA		33. SECURITY REO. NO.					
MO. DA. YR.		1 - CSC 3 - FICA 5 - NONE	CODE		TYPE	MO.	DA.	YR.	SEX			
35. VET. PREFERENCE	36. SERV. COMP. DATE	37. LONG. COMP. DATE	38. CAREER CATEGORY	39. FEGL / HEALTH INSURANCE	40. SOCIAL SECURITY NO.							
CODE	0 - NONE 1 - 5 PT. 2 - 10 PT.	MO. DA. YR.	MO. DA. YR.	CAR/RESV PROV/TEMP	CODE	CODE	0 - WAIVER 1 - YES	HEALTH INS. CODE				
41. PREVIOUS GOVERNMENT SERVICE DATA	42. LEAVE CAT. CODE		43. FEDERAL TAX DATA			44. STATE TAX DATA						
CODE	0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)		FORM EXECUTED	CODE	NO. TAX EXEMPTIONS	FORM EXECUTED	CODE	NO. TAX EXEMPT.	STATE CODE			
1 - YES 2 - NO			1 - YES 2 - NO			1 - YES 2 - NO						
45. POSITION CONTROL CERTIFICATION								46. O.P. APPROVAL		DATE APPROVED		
I, the undersigned, do hereby certify that the information contained in this document is true and accurate to the best of my knowledge and belief.								O.P. APPROVAL		DATE APPROVED		
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EMPLOYEE NOTICE OF RESIGNATION

1 RESIGN EFFECTIVE

FOR THE FOLLOWING REASON:

OFFICE OF PERSONNEL

(Date)
1964 COMBINED RESIGNATION

SEP 28 SEP 23 58 AM 10 87 AM '64

MAIL ROOM MAIL ROOM

MY LAST WORKING DAY WILL BE

DATE SIGNED

SIGNATURE OF EMPLOYEE

FORWARD COMMUNICATIONS, INCLUDING SALARY CHECKS AND BONDS, TO THE FOLLOWING ADDRESS (Number, Street, City, Zone, State)

ITEMS CURRENT ORGANIZATIONAL

INSTRUCTIONS

Items 1 thru 7 and Items 9 thru 18a] The initiating office should fill in each of the referenced items. Items 3 thru 7 and 9 thru 18 require information which pertains only to the action requested, and NOT to the current status of the employee unless specific items remain unchanged.

Item 5 "Category of Employment" should show one of the following entries:

Regular	Summer	WAE
Part Time	Detail Out	Consultant
Temporary	Detail In	Military
Temporary -- Part Time		

Item 9 "Organizational Designations" should show all levels of organization pertinent to identifying the location of the position.

Major Component (Director, Deputy Director, etc.)

Office, Major Staff, etc.

Reference was Division or Staff (subordinate to first line)

Branch

Section

Unit

Operating Agency Recom

Op. of Bureau Recom